

BF-23346 HARWICK COLLECTION DELUXE OFFICE CENTER

INV#58325

ASSEMBLY INSTRUCTIONS

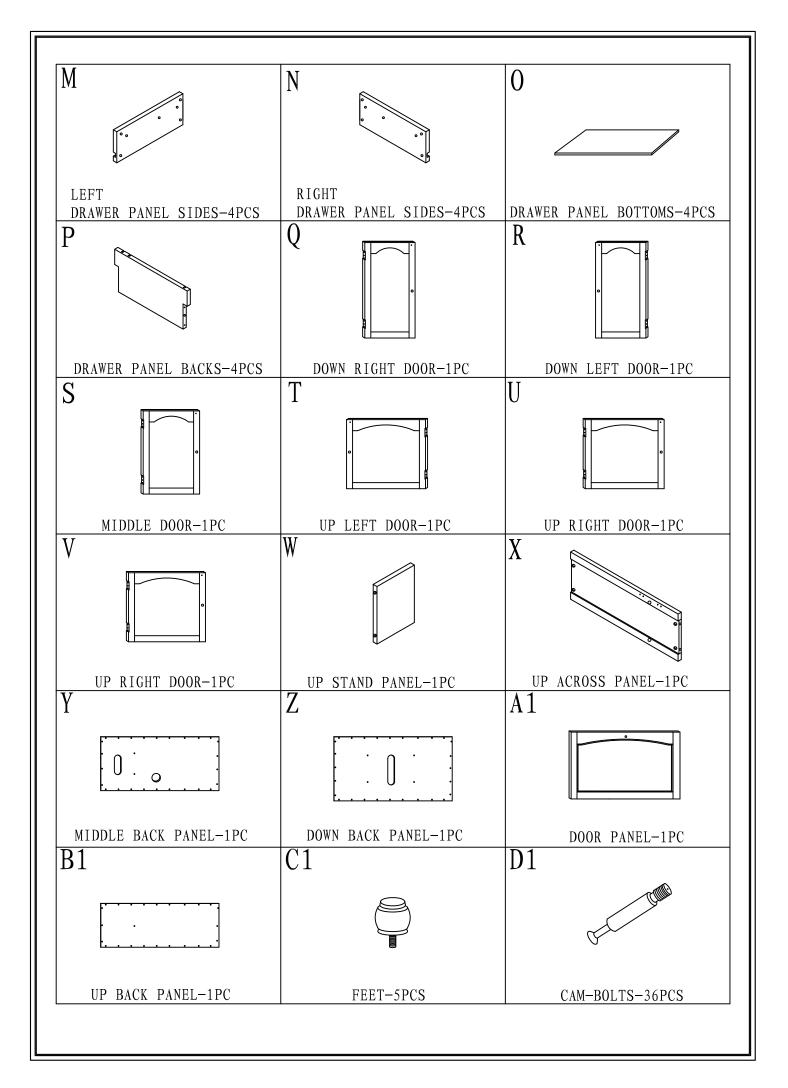
Made In China



Thank you for purchasing this quality product. Be sure to check all packing material carefully for small parts, which may have came loose inside the carton during shipment. Count all parts and material hardware, then compare with parts list to be sure all parts are present. If any parts are missing or damaged, phone, fax, or mail to our Custormer service Department for efficient and speady service. Please indicate the model number and code letter of part(s) needed.

IMPORTANT NOTE: Follow instructions listed below in proper sequence as numbered to assure fast, easy and correct assembly.

	PARTS LIST	
A	В	C
TOP PANEL-1PC	BOTTOM PANEL-1PC	LEET CIDE DANEL 1DC
D TOP PANEL-IPC	E E	F LEFT SIDE PANEL-1PC
RIGHT SIDE PANEL-1PC	RIGHT STAND PANEL-1PC	LEFT STAND PANEL-1PC
MIDDLE STAND PANEL-1PC J	DOWN ACROSS PANELS-2PCS	SHELF-1PC
SHELF-1PC	MIDDLE ACROSS PANEL-1PC	DRAWER PANEL FRONTS-4PCS



E1	$F1 11mm \times 3/4$ "	G1
CAM-LOCKS-36PCS	SCREWS-11PCS	KNOBS-11PCS
H1	I1	J1
0		
FEMALE MAGNETS-8PCS	SMALL MAGNETS-4PCS	LARGE MAGNETS-2PCS
K 1	L1	M1 5mm × 1/2"
SHELF SUPPORTS-8PCS	HINGES-12PCS	SCREWS-80PCS
N1	$01 \qquad 6mm \times 1/2$ "	P1 7mm × 5/8"
HINGES-2PCS	SCREWS-32PCS	SCREWS-90PCS
Q1	S1	T1
Charles and the second		
IRON CHAINS-2PCS	ALLEN WRENCH-1PC	FILE HANGERS-8PCS
U1	V1	W1 6mm × 3/8"
		«ttttt(f)
SCREWS-20PCS	INNER SLIDES-8PCS	SCREWS-48PCS
X1 6mm × 1/2"	Y1 ~	Z1
SCREWS-32PCS	CAM-TOOL-1PC	OUTER SLIDES-8PCS

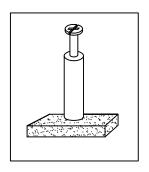
NOTE: THE SURFACE WITH THE STICKER IS THE BACK SIDE.

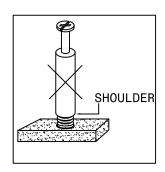
NOTE: • UPON OPENING THOROUGHLY CLEAN ALL WOODS SURFACES TO REMOVE DUST

AND DIRT THAT MAY HAVE SETTLED ONTO FINISH DURING SHIPMENT. IN ORDER

TO PREVENT DAMAGE DURING ASSEMBLY, PLEASE ASSEMBLE THIS ITEM WITH AT

LEAST TWO PEOPLE.



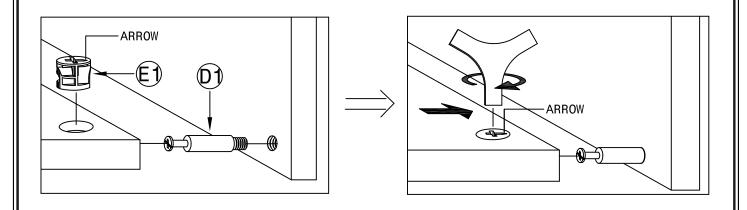


NOTE: TURN THE CAM-BOLT SCREWS UNTIL THEY

ARE TIGHT, THE SHOULDER SHOULD BE

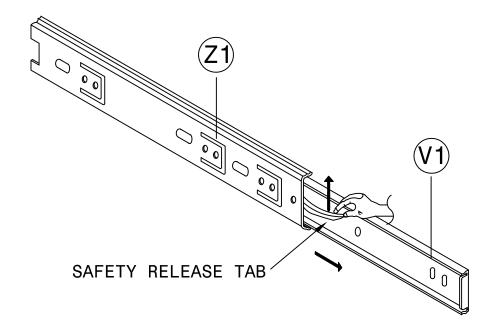
AGAINST THE SURFACE OF THE PART.

HOW TO USE THE CAM-TOOL

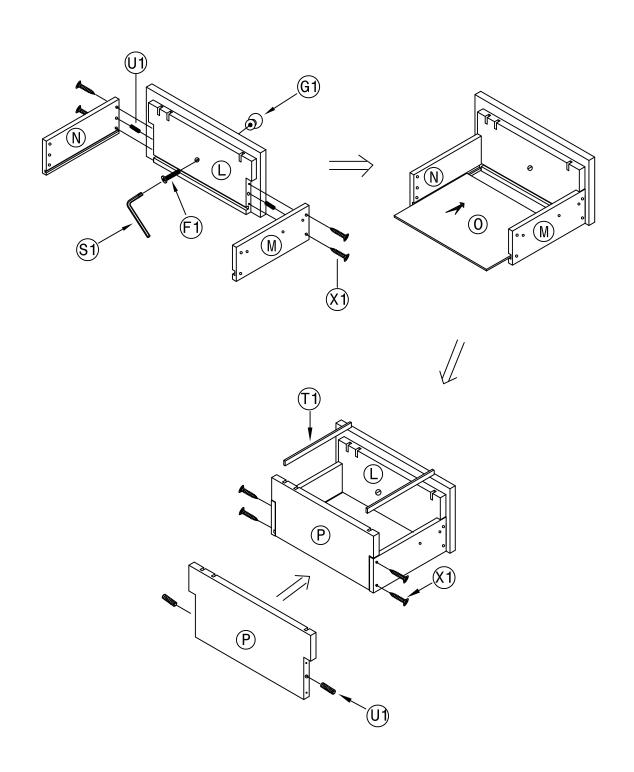


NOTE: • THE ARROWS ON THE HIDDEN CAM-LOCKS SHOULD POINT TO THE CAM-BOLTS

HOW TO SEPARATE GLIDES

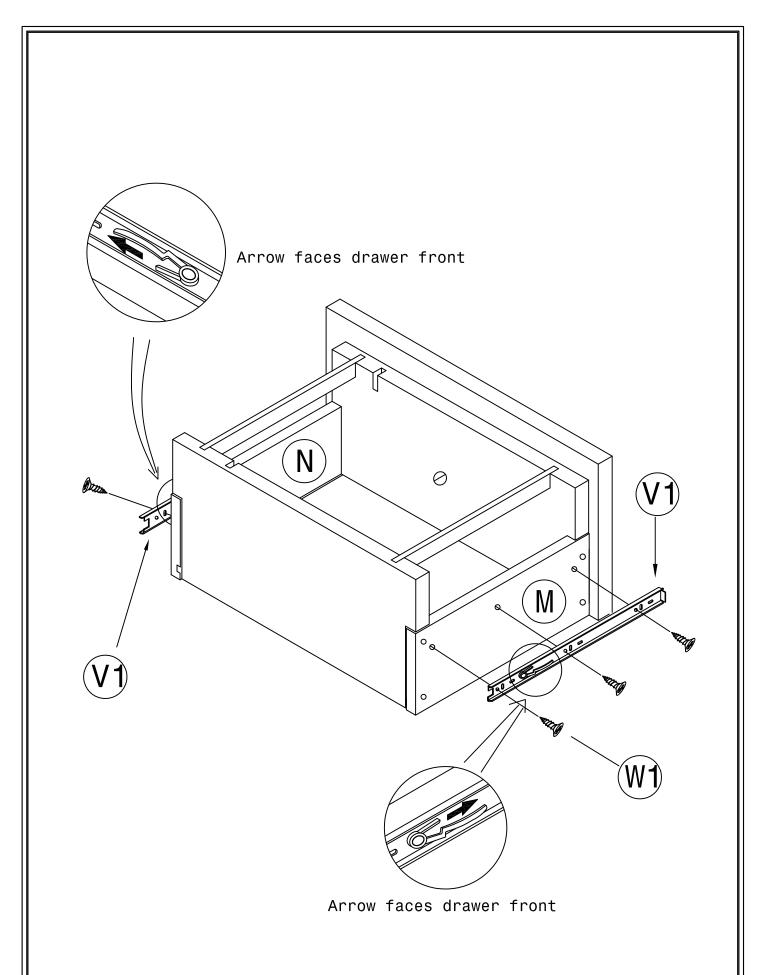


PRIOR TO ASSEMBLY, WE SUGGEST SEPARATING THE INNER GLIDES FROM THE OUTER-GLIDES,
SIMPLY PULL THE LEFT/RIGHT INNER GLIDES FROM THE OUTER GLIDES EXPOSING A SMALL
BLACK SAFETY RELEASE TAB, BY PUSHING THE SAFETY RELEASE TAB. YOU WILL BE ABLE
TO SEPARATE THE GLIDE



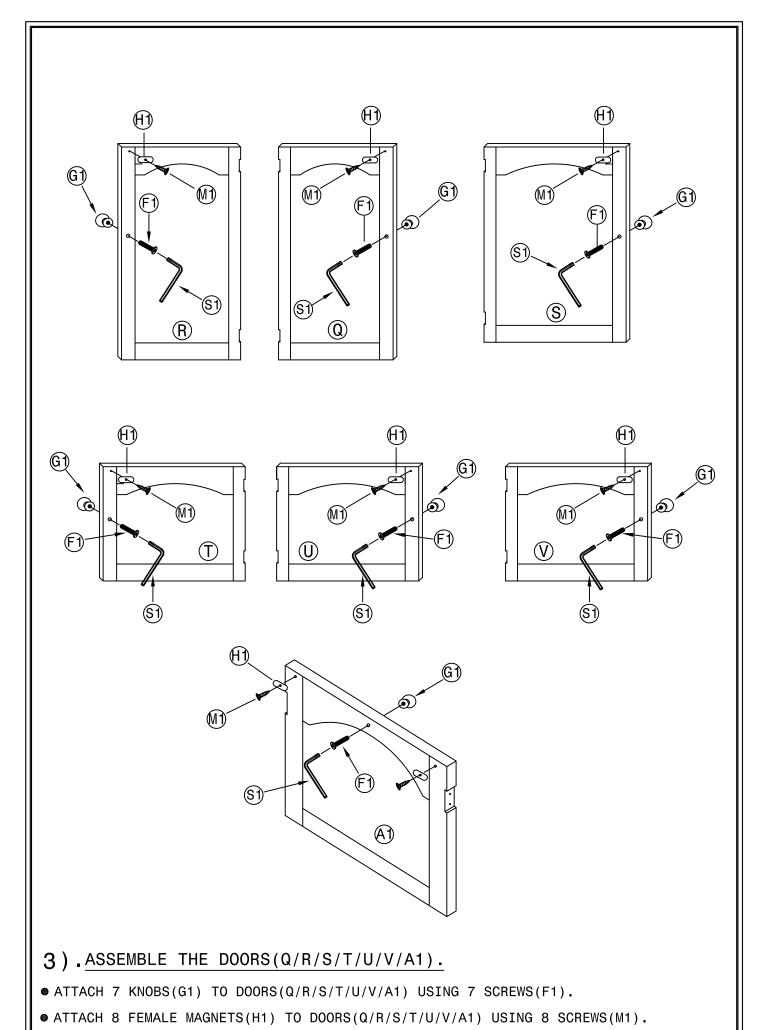
1). ASSEMBLE THE BIG DRAWER.

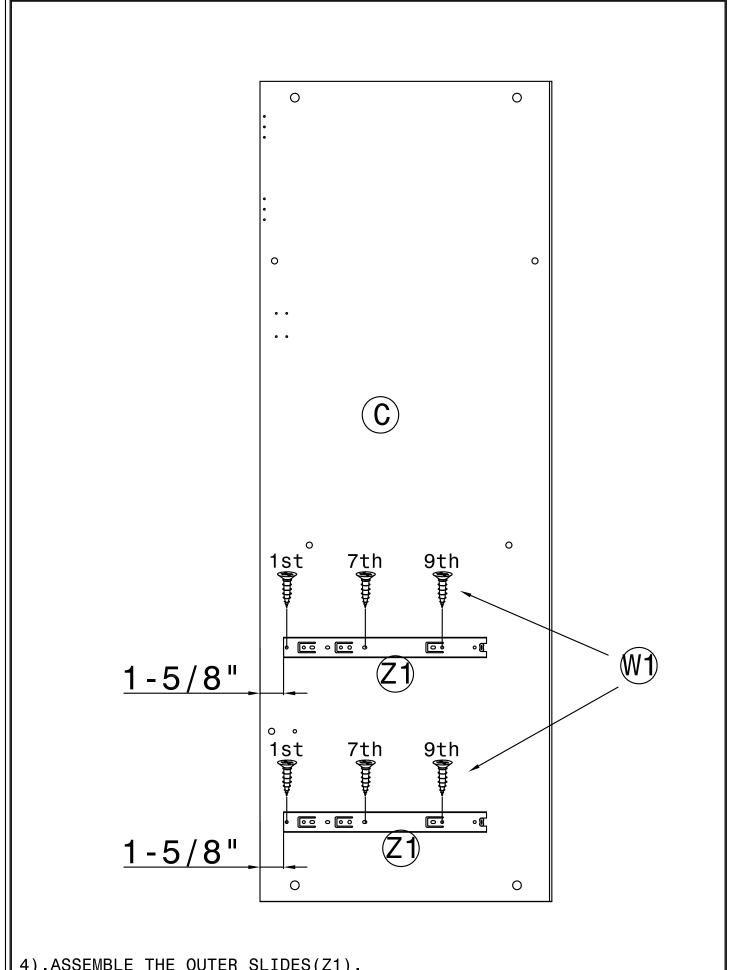
- INSERT 2 DOWELS(U1) INTO THE HOLES IN THE PANEL(L) AND ATTACH SIDE PANELS(M/N) USING 4 SCREWS(X1).
- ATTACH A KNOB(G1) TO FRONT DRAWER PANEL(L) USING 1 SCREW(F1).
- INSERT DRAWER PANEL BOTTOM(0) INTO THE SLOT IN THE DRAWER PANEL SIDES(M/N).
- INSERT 2 DOWELS(U1) INTO THE HOLES IN THE DRAWER PANEL BACK(P) AND ATTACH USING 4 SCREWS(X1).
- INSERT 2 FILE HANGERS(T1) INTO THE CUT-OUT OF THE FRONT&BACK DRAWER PANELS(L/P).



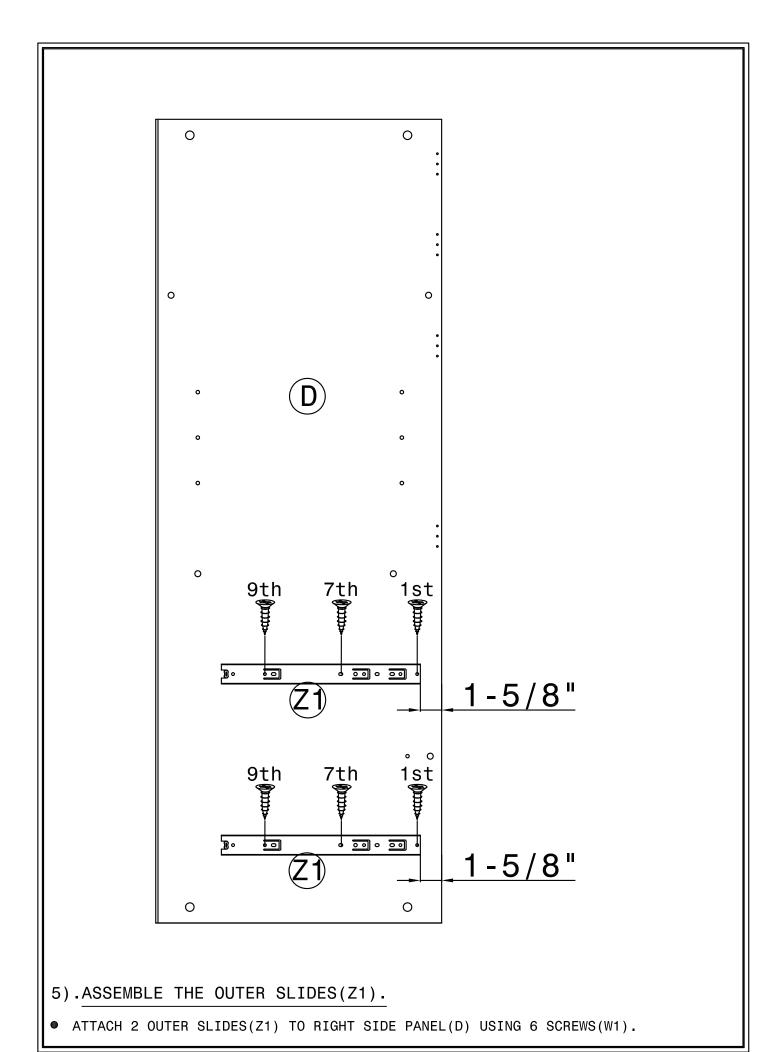
2). ASSEMBLE THE INNER SLIDES(V1).

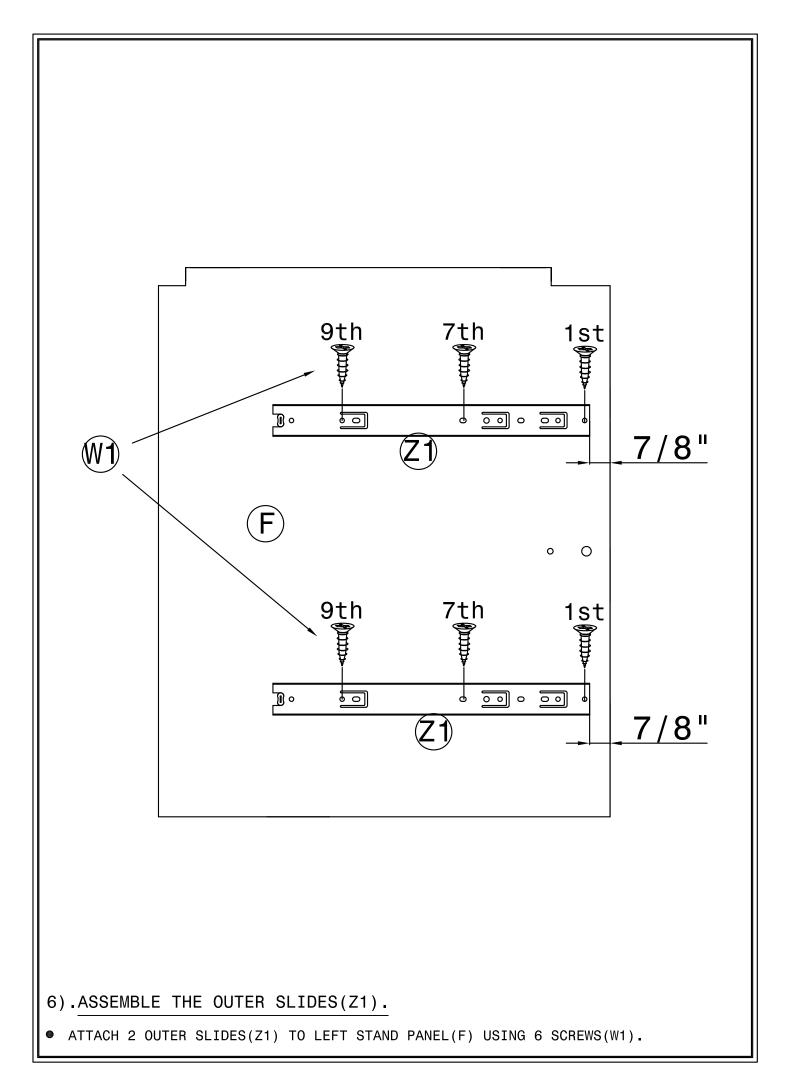
● ATTACH INNER SLIDES(V1) TO DRAWER PANEL SIDES(M/N) USING 6 SCREWS(W1).

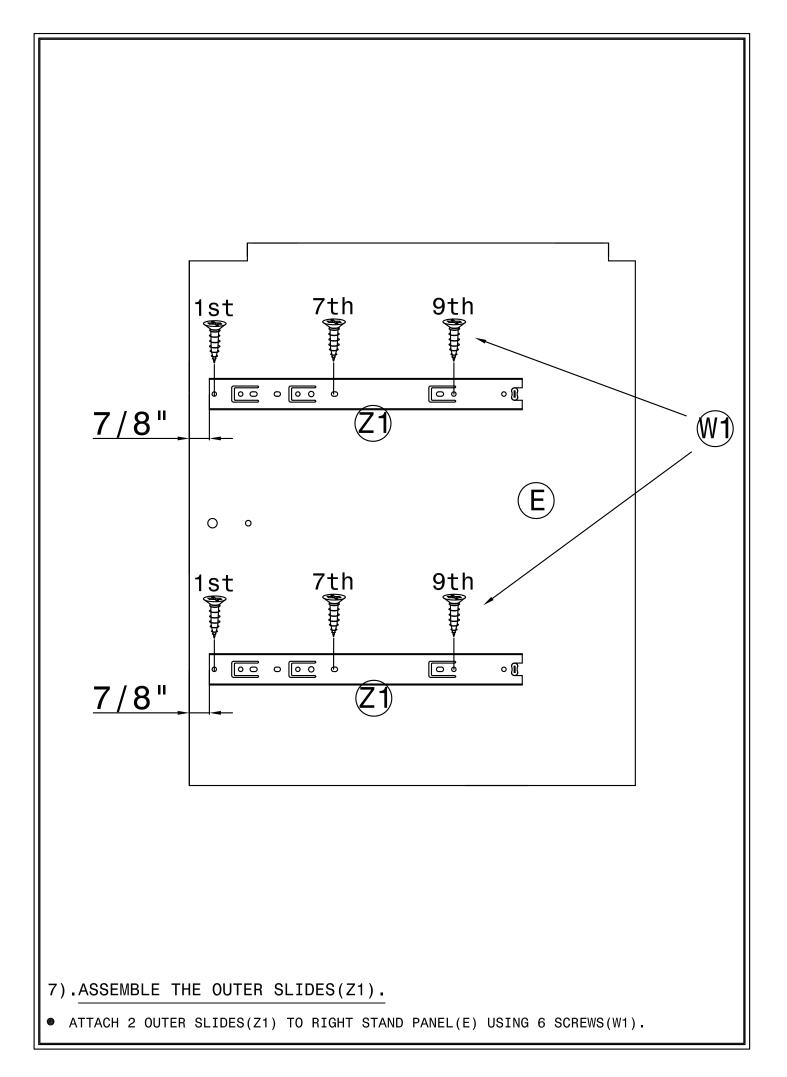


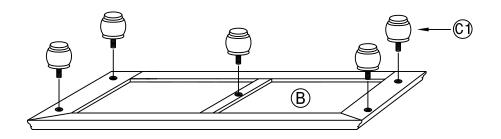


- 4).ASSEMBLE THE OUTER SLIDES(Z1).
- ATTACH 2 OUTER SLIDES(Z1) TO LEFT SIDE PANEL(C) USING 6 SCREWS(W1).



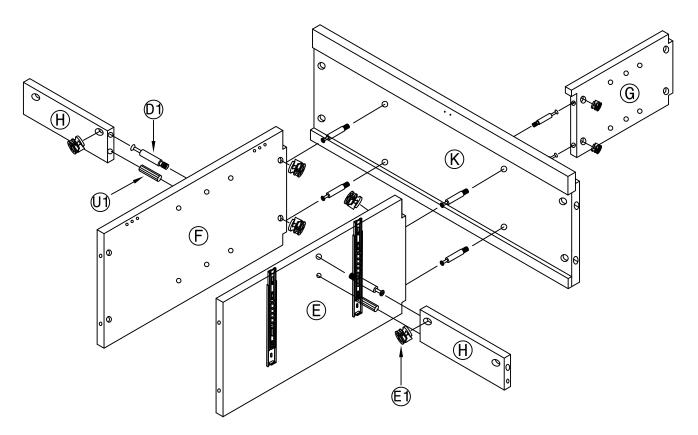






8).ASSEMBLE FEET(C1).

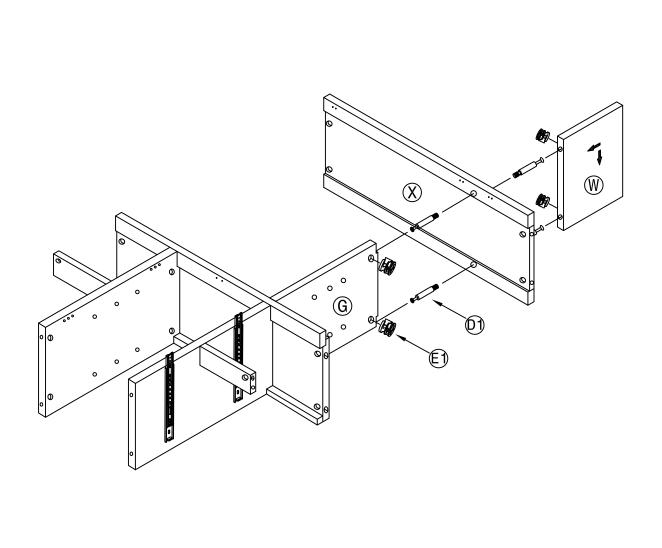
• ROTATE THE 5 FEET(C1) INTO THE HOLES IN THE BOTTOM PANEL(B).



9).ASSEMBLE THE PANELS(K/E/F/G/H).

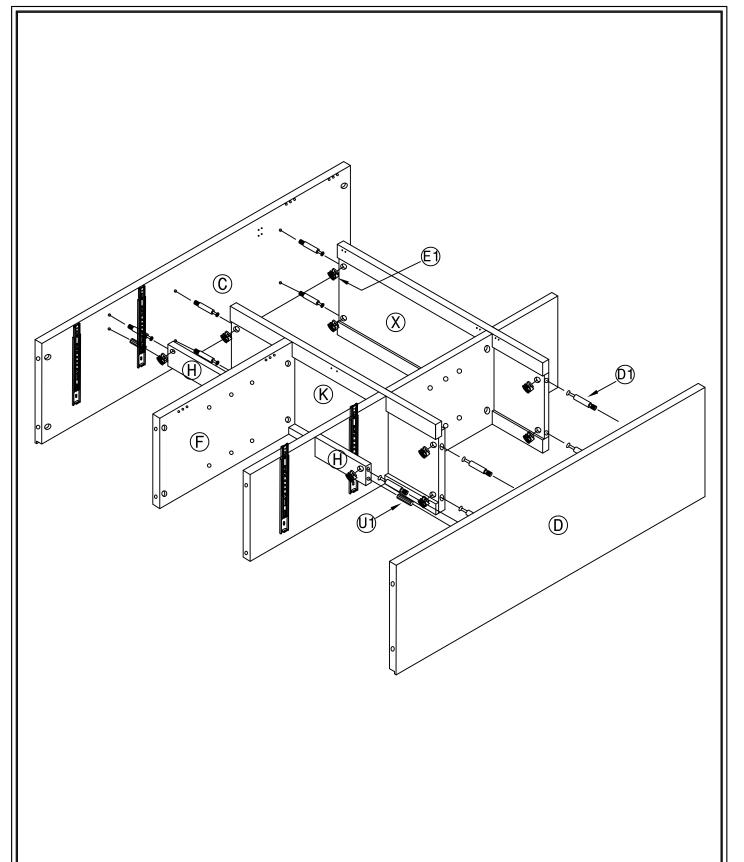
- INSERT THE 2 DOWELS(U1) INTO THE HOLES IN THE ACROSS PANEL(H).
- ROTATE THE 8 CAM-BOLTS(D1) INTO THE HOLES IN THE STAND PANELS(E/F) AND ACROSS PANEL(K).
- PLACE CAM-BOLTS(D1) INTO THE HOLES IN THE PANELS(E/F/G/H) AND ATTACH USING 8

 CAM-LOCKS(E1).



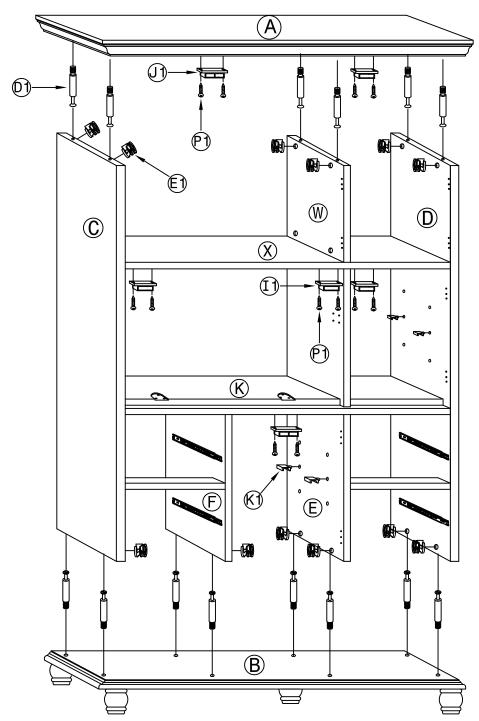
10).ASSEMBLE THE PANELS(W/X).

- ROTATE THE 4 CAM-BOLTS(D1) INTO THE HOLES IN THE UP ACROSS PANEL(X).
- PLACE CAM-BOLTS(D1) INTO THE HOLES IN THE PANELS(G/W) AND ATTACH USING 4 CAM-LOCKS(E1).



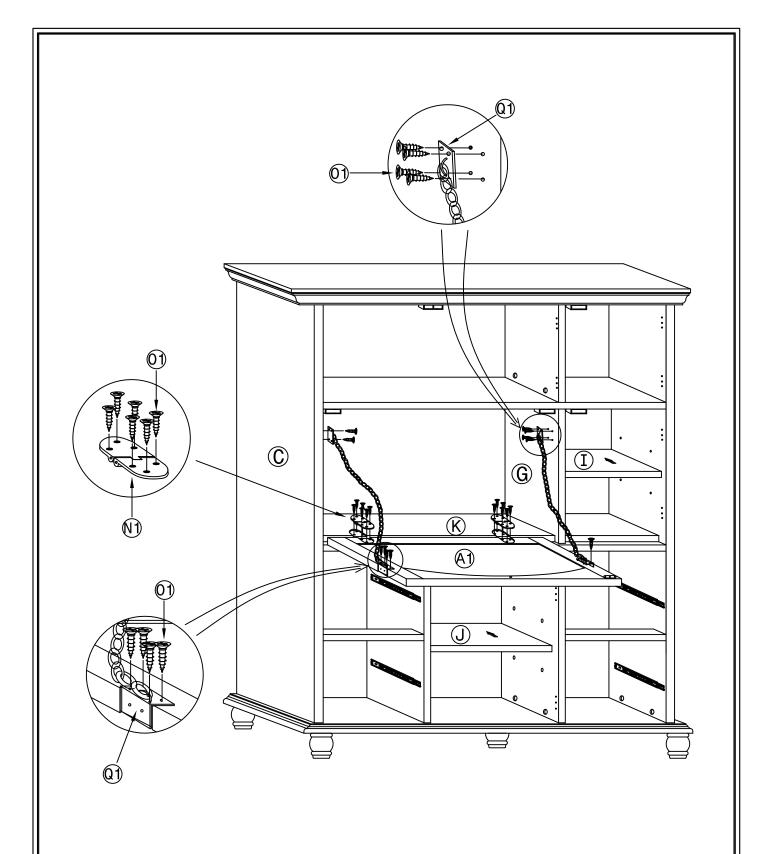
11).ASSEMBLE THE SIDE PANELS(C/D).

- INSERT 2 DOWELS(U1) INTO THE HOLES IN THE ACROSS PANEL(H).
- ROTATE THE 10 CAM-BOLTS(D1) INTO THE HOLES IN THE SIDE PANELS(C/D).
- PLACE CAM-BOLTS(D1) INTO THE HOLES IN THE PANELS(X/K/H) AND ATTACH USING 10 CAM-LOCKS(E1).



12).ASSEMBLE THE TOP/BOTTOM PANELS(A/B).

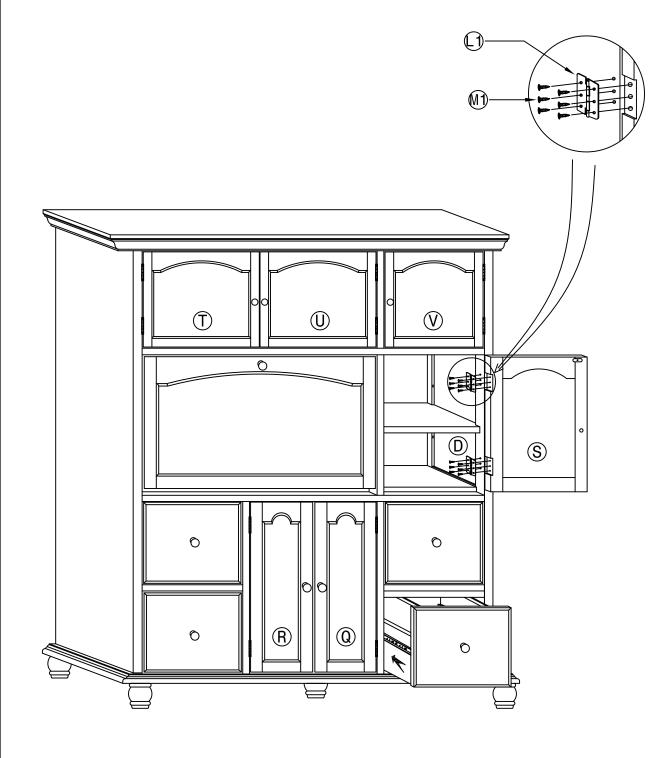
- ROTATE THE 14 CAM-BOLTS(D1) INTO THE HOLES IN THE TOP/BOTTOM PANELS(A/B).
- PLACE CAM-BOLTS(D1) INTO THE HOLES IN THE PANELS(C/D/E/F/W) AND ATTACH USING 14 CAM-LOCKS(E1).
- ATTACH 2 LARGE MAGNETS(J1) TO TOP/ACROSS PANELS(A/K) USING 4 SCREWS(P1).
- ATTACH 4 SMALL MAGNETS(I1) TO TOP/ACROSS PANELS(A/X) USING 8 SCREWS(P1).
- INSERT THE 8 SHELF SUPPORTS(K1) INTO THE HOLES IN THE SIDE/STAND PANELS(D/E/F/G).



13).ASSEMBLE THE DOOR(A1).

- ATTACH 2 HINGES(N1) TO DOOR(A1) AND ACROSS PANEL(K) USING 12 SCREWS(O1).
- ATTACH 2 IRON CHAINS(Q1) TO SIDE/STAND PANEL(C/G) AND DOOR(A1) USING 20 SCREWS(O1).
- FINALLY, PUT THE SHELVES(I/J) ONTO SHELF SUPPORTS(K1).

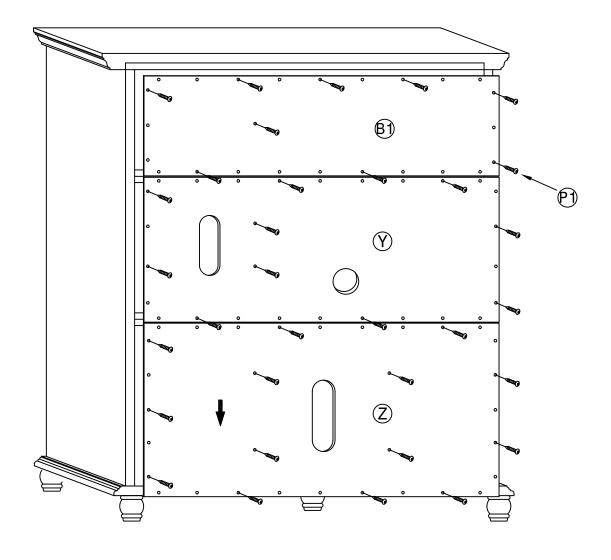
NOTE: (Attach the doors(Q/R/T/U/V) by the same method as the door(S) with the hinges(L1) and screws(M1).



14).ASSEMBLE THE DOOR AND DRAWER.

- ATTACH 2 HINGES(L1) TO DOOR(S) AND RIGHT SIDE PANEL(D) USING 12 SCREWS(M1).
- FINALLY, SLIDE ALL THE DRAWERS INTO SLIDES.

Note: Before you assemble the back panel, please make sure the doors have an even gap around them. If uneven, shift the unit left or right until the doors are evenly spaced.



15).ASSEMBLE THE BACK PANELS(Y/Z/B1).

● ATTACH 3 BACK PANELS(Y/Z/B1) TO TOP/BOTTOM/SIDE/ACROSS/STAND PANEL USING SCREWS(P1)